

Council Meeting  
January 6, 2020

Members Present: Mayor Buddy Duke, members Terry McClain, Greg Paige, Vivian Sharpe and Jody Greene.

Others Present: John Flythe, Rhonda Rowe, Tim Tanner, Chad Castleberry and members of the public.

Invocation was given by Councilman McClain.

#### Pledge of Allegiance

Approval of December 16, 2019 minutes: Councilman Greg Paige made a motion to approve the minutes of December 16, 2019 as presented. Councilwoman Sharpe seconded. All were in favor.

Employee Proclamations: Employee proclamations honoring three retirees were presented and included Sgt. Andrel Lane, 31 years with the police department, Capt. Terry Hayes, 42 years with the fire department and Chief Jimmy Walker, 47 years with the fire department.

Mayor Pro-Tem Appointment: In following the rotation by chair, and due to the unfilled seat of the council at large position, Councilman Paige made a motion to appoint Councilwoman Vivian Sharpe as Mayor Pro-tem for year 2020. Councilman Greene seconded. The decision was unanimous.

Fire Chief Appointment: City Manager John Flythe announced that Capt. Richie Weeks had been appointed as Assistant Chief several months ago and has done a great job. Due to the retirement of Chief Jimmy Walker, he is appointing Richie Weeks as Chief, effective immediately. He noted that he will continue on shift work at the present time and will come in to perform chief duties as needed.

Accounting Entry: Mr. Flythe advised the council that we are trying to “true-up” balances owed among the different funds on a yearly basis and in preparation for the upcoming audit, we need to settle those amounts which total \$3,944,256.05. He noted this is not a cash expense but a matter of record keeping. Councilman Greene made a motion to settle the amounts owed between the “due to/due from” accounts. Councilwoman Sharpe seconded. All were in favor.

Tag Reader (Confiscated Funds): Mr. Flythe advised the council that a few months ago the council had approved the purchase of a tag reader; however, it was not included as a part of the minutes that this purchase would be paid out of confiscated funds. Therefore, the council needs to ratify the purchase utilizing those funds. Councilman Paige made a motion to approve the use of confiscated funds for the tag reader. Councilwoman Sharpe seconded. There were no opposing votes.

Adel Industrial Development Authority Board Appointment: The council was advised that there is a position open on the AIDA board. We can have one member from the City of Adel elected officials to serve on that board and it was recommended that the mayor’s position be included as a board member. Councilman Paige made a motion to appoint the Mayor. Councilman McClain made a motion to post

pone this item since we have an election coming up in March and since the AIDA seat has been vacant for so long. There was no second to Councilman McClain's motion; therefore, it died due to a lack of a second. Councilman Greene made a motion to second Councilman Paige's original motion. After a call of the votes, members Paige, Sharpe and Greene voted in favor of adding the Mayor's position to the board. Councilman McClain opposed. It is noted that attorney Tim Tanner will review the by-laws of the AIDA to verify this position serving as a voting member.

Water System Improvement Bids (2018 CDBG): Bids were received for the water project that cover the area from S. Elm Street to Railroad Avenue and from W. 5<sup>th</sup> Street to W. 8<sup>th</sup> Street. Bids were as follows:

Doyle Hancock & Sons	\$550,347.05
Little River Contractors, Inc.	\$618,529.00
RPI Underground, Inc.	\$650,555.40
Popco, Inc.	\$651,772.71
James Warren & Associates	\$656,605.00
Standard Contractors, Inc.	\$697,984.50

Councilwoman Sharpe made a motion to accept the low bid of Doyle Hancock & Sons. Councilman Paige seconded. The decision was unanimous.

Addendum to Water System Improvement Bids (2018 CDBG): City Manager John Flythe stated that we had received a grant award of \$750,000 for the project. Since the bids are lower than the amount awarded, we have funds remaining to resurface the roads in the area at a cost of \$167,312.95. Councilman Greene made a motion to approve the addendum to resurface the roads. Councilman Paige seconded. All were in favor.

Rural Zone: Community Development Director Randy Lane advised the council that the rural zone has been identified as the same area as the downtown area. Three potential tax credits are available within the rural zone that will assist in the revitalization of the downtown area. There will be a meeting held on February 20, 2020 at 8:00 am in the Downtown Development Authority building to discuss the rural zone designation.

Community Home Investment Program (CHIP) Target Area: The target area for the CHIP program is the quadrant that extends from N. Elm Street to N. Poplar Street between W. Meeting and W. Third Streets. There will be a community meeting explaining this program on January 7, 2020 beginning at 6:00 pm at the city hall for anyone who would like to attend.

SCARRS Update: We have talked with two consultants regarding the South Central Area Regional Radio System and we need permission to apply for funds from HUD to cover this cost. We have already met with the stakeholders for the five county area and they are to gain permission from their own respective entities as well to participate. Councilman McClain made a motion to proceed with applying for funding. Councilman Greene seconded. The decision was unanimous.

City Marshal Update: The council was provided with an update for December regarding properties being addressed.

Meeting Date Change: Due to the Martin Luther King, Jr. Holiday, the next regular meeting was moved to Tuesday, January 21<sup>st</sup>.

Executive Session: Councilman Greg Paige made a motion to enter into executive session at 6:10 pm to discuss the purchase of property. Councilwoman Sharpe seconded with all in favor.

Following executive session there was no further business and the meeting was adjourned.

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Rhonda P. Rowe, City Clerk

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Luther L. Duke III, Mayor

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